

## Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name</b>	Taranaki District Health Board
<b>Chief Executive**</b>	Rosemary Clements
<b>Disclosure period start****</b>	1 July 2019
<b>Disclosure period end***</b>	30 June 2020
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Chief Executive approval****</b>	This disclosure has been approved by the Chief Executive
<b>Other sign-off****</b>	TDHB Chair

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$16,340.06</b>	Figures include GST (where applicable)	<b>Number offered</b>	<b>0</b>
<b>Hospitality</b>	<b>\$0.00</b>	Figures include GST (where applicable)	<b>Number accepted</b>	<b>0</b>
<b>Other expenses</b>	<b>\$0.00</b>	Figures include GST (where applicable)	<b>Number declined</b>	<b>0</b>
<b>International Travel</b>	<b>\$0.00</b>	Figures include GST (where applicable)		
<b>Domestic Travel</b>	<b>\$16,229.15</b>	Figures include GST (where applicable)		
<b>Local Travel</b>	<b>\$110.91</b>	Figures include GST (where applicable)		

<b>Notes</b>	
* Headings on following tabs will pre populate with what you enter on this tab	
** Create a new workbook for a new Chief Executive	
*** Update if a shorter or different period is covered	
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member	

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Taranaki District Health Board
<b>Chief Executive</b>	Rosemary Clements
<b>Disclosure period start</b>	1 July 2019
<b>Disclosure period end</b>	30 June 2020
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
<b>Subtotal - international travel</b>	<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
6/8/20 to 8/8/2019	\$901.44	Midland Region - HealthShare - Interviews for Programme Leader then National CE meeting	Airfares	Hamilton / Wellington
6/8/20 to 8/8/2019	\$105.60	National CE meeting	Taxi x2	Hamilton
6/8/20 to 8/8/2019	\$470.00	National CE meeting	Hotel and meals	Wellington
6/8/20 to 8/8/2019	\$80.10	National CE meeting	Taxi x3	Wellington
22 August 2019	\$333.14	Waikato DHB - Assisting with interviews	Airfares	Hamilton
22 August 2019	\$30.00	Waikato DHB - Assisting with interviews	Airport parking	New Plymouth
22 August 2019	\$71.20	Waikato DHB - Assisting with interviews	Taxi x2	Hamilton
22 August 2019	\$183.60	Waikato DHB - Assisting with interviews	Hotel and meals	Hamilton
27 August 2019	\$251.22	Safe Staffing Healthy Workforce Governance - DHB visit	Road travel mileage reimbursement	Wanganui
30 August 2019	\$509.77	Employment Relations Steering Group (ERSG)	Airfares	Wellington
30 August 2019	\$33.40	Employment Relations Steering Group (ERSG)	Taxi	Wellington
30 August 2019	\$30.00	Employment Relations Steering Group (ERSG)	Airport parking	New Plymouth
11/9/20 to 12/9/2019	\$208.99	National CE meeting and Minister's Oversight Governance Group	Airfares	Wellington
11/9/20 to 12/9/2019	\$233.10	National CE meeting and Minister's Oversight Governance Group	Accommodation and meals	Wellington
11/9/20 to 12/9/2019	\$37.90	National CE meeting and Minister's Oversight Governance Group	Taxi	Wellington
3 October 2019	\$736.33	Midland Region - HealthShare, CE's and Chairs meetings	Airfares	Rotorua
3 October 2019	\$254.15	Midland Region - HealthShare, CE's and Chairs meetings	Accommodation and meals	Rotorua
3 October 2019	\$71.40	Midland Region - HealthShare, CE's and Chairs meetings	Taxi x2	Rotorua
3 October 2019	\$30.00	Midland Region - HealthShare, CE's and Chairs meetings	Airport parking	New Plymouth
9/10/2019 to 10/10/2019	\$487.00	National CE meeting	Airfares	Wellington
9/10/2019 to 10/10/2019	\$279.00	National CE meeting	Accommodation and meals	Wellington
9/10/2019 to 10/10/2019	\$47.20	National CE meeting	Taxi x2	Wellington

9/10/2019 to 10/10/2019	\$30.00	National CE meeting	Airport parking	New Plymouth
25 October 2019	\$509.77	Employment Relations Steering Group (ERSG)	Airfares	Wellington
29/10/2019 to 1/11/2019	\$1,017.60	MOH Forum, Towards Zero Carbon Meeting. HRSA then Midland Region - HealthShare, CE's and Chairs meeting	Airfares	Wellington/ Hamilton
29/10/2019 to 1/11/2019	\$499.00	Registration for MOH Forum	Registration	Wellington
29/10/2019 to 1/11/2019	\$153.75	MOH Forum	Meal x3 (TDHB staff)	Wellington
29/10/2019 to 1/11/2019	\$702.00	MOH Forum, Towards Zero Carbon Meeting. HRSA then Midland Region - HealthShare, CE's and Chairs meeting	Accommodation and meals	Wellington
29/10/2019 to 1/11/2019	\$149.00	Midland Region - HealthShare, CE's and Chairs meeting	Accommodation and meals	Hamilton
29/10/2019 to 1/11/2019	\$135.40	Midland Region - HealthShare, CE's and Chairs meeting	Taxi x3	Hamilton
6/11/2019 to 7/11/2019	\$430.08	National CE meeting and Minister's Oversight Governance Group	Airfares	Wellington
6/11/2019 to 7/11/2019	\$413.10	National CE meeting and Minister's Oversight Governance Group	Accommodation and meals	Wellington
6/11/2019 to 7/11/2019	\$96.20	National CE meeting and Minister's Oversight Governance Group	Taxi x3	Wellington
6/11/2019 to 7/11/2019	\$30.00	National CE meeting and Minister's Oversight Governance Group	Airport parking	New Plymouth
15 November 2019	\$34.30	Chamber of Commerce Breakfast function with Minister of Finance	Registration	New Plymouth
5/12/2019 to 6/12/2019	\$480.00	Midland Region - HealthShare, CE's and Chairs meetings	Airfares	Hamilton
5/12/2019 to 6/12/2019	\$203.15	Midland Region - HealthShare, CE's and Chairs meetings	Accommodation and meals	Hamilton
11/12/2019 to 12/12/2019	\$401.29	National CE and Employment Relations Steering Group (ERSG)	Airfares	Wellington
11/12/2019 to 12/12/2019	\$215.00	National CE and Employment Relations Steering Group (ERSG)	Accommodation and meals	Wellington
11/12/2019 to 12/12/2019	\$49.75	National CE and Employment Relations Steering Group (ERSG)	Meal	Wellington
11/12/2019 to 12/12/2019	\$94.10	National CE and Employment Relations Steering Group (ERSG)	Taxi x2	Wellington
11/12/2019 to 12/12/2019	\$30.00	National CE and Employment Relations Steering Group (ERSG)	Airport parking	New Plymouth
16 January 2020	\$638.41	Meeting with TDHB Chair	Airfares	Auckland
16 January 2020	\$16.00	Meeting with TDHB Chair	Airport parking	New Plymouth
11/2/20 to 13/2/2020	\$478.10	National CE meeting and ER Governance Group	Airfares	Wellington
11/2/20 to 13/2/2020	\$708.09	National CE meeting and ER Governance Group	Accommodation and meals	Wellington
11/2/20 to 13/2/2020	\$89.30	National CE meeting and ER Governance Group	Taxi x3	Wellington
4 March 2020	\$648.01	Employment Relations Steering Group (ERSG)	Airfares	Wellington
4 March 2020	\$16.00	Employment Relations Steering Group (ERSG)	Airport parking	Wellington
4 March 2020	\$34.10	Employment Relations Steering Group (ERSG)	Taxi	Wellington
5/3/2020 to 6/3/2020	\$1,040.64	Midland Region - HealthShare, CE's and Chairs meetings	Airfares	Tauranga
5/3/2020 to 6/3/2020	\$175.00	Midland Region - HealthShare, CE's and Chairs meetings	Accommodation and meals	Tauranga
5/3/2020 to 6/3/2020	\$30.00	Midland Region - HealthShare, CE's and Chairs meetings	Airport parking	Wellington
11/3/2020 to 12/3/2020	\$798.72	National CE meeting and ER Governance Group	Airfares	Wellington
11/3/2020 to 12/3/2020	\$401.65	National CE meeting and ER Governance Group	Accommodation and meals	Wellington
11/3/2020 to 12/3/2020	\$67.10	National CE meeting and ER Governance Group	Taxi x2	Wellington
11/3/2020 to 12/3/2020	\$30.00	National CE meeting and ER Governance Group	Airport parking	New Plymouth
<b>Subtotal - domestic travel</b> <b>\$16,229.15</b> <b>Check - there are no hidden rows with data</b> <b>Check - each entry provides sufficient information</b>				

**Local Travel** (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
20 July 2019	\$110.91	Travel to South and Central Taranaki to attend Election Candidate Forum	Road travel mileage reimbursement	Taranaki

<b>Subtotal - local travel</b> <b>\$110.91</b> <b>Check - there are no hidden rows with data</b> <b>Check - each entry provides sufficient information</b>				
--	--	--	--	--

<b>Total travel expenses</b>		<b>\$16,340.06</b>			
------------------------------	--	--------------------	--	--	--

**Notes**

\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

\*\* Note that GST may not apply to overseas purchases.

\*\*\* Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Taranaki District Health Board
<b>Chief Executive</b>	Rosemary Clements
<b>Disclosure period start</b>	1 July 2019
<b>Disclosure period end</b>	30 June 2020
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Hospitality Offered to Third Parties\*

*All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)

<b>Total hospitality expenses</b>	<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
-----------------------------------	---------------	---	---

**Notes**

\* Third parties include people and organisations external to the public service or statutory Crown entities.

\*\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Taranaki District Health Board
<b>Chief Executive</b>	Rosemary Clements
<b>Disclosure period start</b>	1 July 2019
<b>Disclosure period end</b>	30 June 2020
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)

<b>Total other expenses</b>	<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
-----------------------------	---------------	---	---

<b>Notes</b>			
	* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.		
	Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.		
	Total cost will appear automatically once you put information in rows above.		
	Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).		

## Chief Executive Gifts and Benefits Disclosure

<b>Organisation Name</b>	Taranaki District Health Board
<b>Chief Executive</b>	Rosemary Clements
<b>Disclosure period start</b>	1 July 2019
<b>Disclosure period end</b>	30 June 2020
<b>GST on values</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.  
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)

<b>Total count of gift/benefit entries:</b>	<b>Offered</b>	<b>0</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	
	<b>Accepted</b>	0			
	<b>Declined</b>	0			

**Notes**

\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.  
 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.  
 A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.  
 Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).  
 Include gifts and benefits that are declined.  
 Number of gifts/benefits will update automatically once you put information in rows above.  
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).