

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	Taranaki District Health Board
Chief Executive**	Rosemary Clements
Disclosure period start***	1 July 2018
Disclosure period end***	30 June 2019
Agency totals check	Data and totals checked on all sheets
Chief Executive approval****	This disclosure has been approved by the Chief Executive
Other sign-off****	This disclosure has been approved by the Finance, Audit & Compliance Chair

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light blue.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
Travel expenses	\$23,446.41	Figures include GST (where applicable)	Number offered	0
Hospitality	\$0.00	Not yet indicated	Number accepted	0
Other expenses	\$0.00	Not yet indicated	Number declined	0
International Travel	\$1,838.39	Figures include GST (where applicable)		
Domestic Travel	\$21,608.02	Figures include GST (where applicable)		
Local Travel	\$0.00	Figures include GST (where applicable)		
Notes				
* Headings on following tabs will pre populate with what you enter on this tab				
** Create a new workbook for a new Chief Executive				
*** Update if a shorter or different period is covered				
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member				

Chief Executive Expense Disclosure

Organisation Name	Taranaki District Health Board
Chief Executive	Rosemary Clements
Disclosure period start	1 July 2018
Disclosure period end	30 June 2019
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
19/3/19 to 22/3/19	\$657.00	Health Roundtable AGM and Beyond 2019 forum	Airfares	Sydney
19/3/19 to 22/3/19	\$1,038.00	Health Roundtable AGM and Beyond 2019 forum	Hotel	Sydney
19/3/19 to 22/3/19	\$143.39	Health Roundtable AGM and Beyond 2019 forum	Taxi x2	Sydney
Subtotal - international travel	\$1,838.39	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
27 July 2018	\$16.00	SSHW - visit to Auckland DHB	Airport Parking	New Plymouth
31/7/18 to 1/8/18	\$422.00	Parliamentary Function - 20 Celebration of NZ Blood	Airfares	Wellington
31/7/18 to 1/8/18	\$220.15	Parliamentary Function - 20 Celebration of NZ Blood	Hotel and meals	Wellington
31/7/18 to 1/8/18	\$79.40	Parliamentary Function - 20 Celebration of NZ Blood	Taxi x2	Wellington
31/7/18 to 1/8/18	\$16.00	Parliamentary Function - 20 Celebration of NZ Blood	Airport Parking	New Plymouth
2/8/18 to 3/8/18	\$606.52	Midland Region - HealthShare, CE's and Chairs meetings	Airfares	Hamilton
2/8/18 to 3/8/18	\$331.90	Midland Region - HealthShare, CE's and Chairs meetings	Hotel and meals	Hamilton
2/8/18 to 3/8/18	\$111.60	Midland Region - HealthShare, CE's and Chairs meetings	Taxi x2	Hamilton
2/8/18 to 3/8/18	\$30.00	Midland Region - HealthShare, CE's and Chairs meetings	Airport Parking	New Plymouth
8/8/18 to 9/8/18	\$397.11	Medicines Parliamentary Dinner and then National Chief Executive Meeting	Airfares	Wellington
8/8/18 to 9/8/18	\$220.15	Medicines Parliamentary Dinner and then National Chief Executive Meeting	Hotel and meals	Wellington
8/8/18 to 9/8/18	\$35.50	Medicines Parliamentary Dinner and then National Chief Executive Meeting	Taxi	Wellington
21 August 2018	\$416.64	Nursing Advisory Group Meeting	Airfares	Wellington
21 August 2018	\$97.20	Nursing Advisory Group Meeting	Taxi x2	Wellington
21 August 2018	\$16.00	Nursing Advisory Group Meeting	Airport Parking	New Plymouth
11/8/18 to 13/9/18	\$457.92	Interviews for Director SSHW/ National CE meeting/ Launch of Federation of Primary Health Aotearoa NZ	Airfares	Wellington
11/8/18 to 13/9/18	\$201.15	Interviews for Director SSHW/ National CE meeting/ Launch of Federation of Primary Health Aotearoa NZ	Hotel and meals	Wellington
11/8/18 to 13/9/18	\$113.60	Interviews for Director SSHW/ National CE meeting/ Launch of Federation of Primary Health Aotearoa NZ	Taxi x3	Wellington
24 September 2018	\$355.50	NZ HealthPartnership Shareholders Day / ERSG Chair Orientation	Airfares	Wellington
24 September 2018	\$80.70	NZ HealthPartnership Shareholders Day / ERSG Chair Orientation	Taxi x2	Wellington
24 September 2018	\$16.00	NZ HealthPartnership Shareholders Day / ERSG Chair Orientation	Airport Parking	New Plymouth

5 October 2018	\$850.57	Midland Region - HealthShare, CE's and Chairs meetings	Airfares	Tauranga
5 October 2018	\$80.70	Midland Region - HealthShare, CE's and Chairs meetings	Taxi x2	Tauranga
5 October 2018	\$16.00	Midland Region - HealthShare, CE's and Chairs meetings	Airport Parking	New Plymouth
11/10/18 to 12/10/18	\$541.00	National CE meeting / Safe Staffing meeting	Airfares	Wellington
11/10/18 to 12/10/18	\$103.30	National CE meeting / Safe Staffing meeting	Taxi x5	Wellington
11/10/18 to 12/10/18	\$40.00	National CE meeting / Safe Staffing meeting	Airport Parking	New Plymouth
18 October 2018	\$509.76	ERSG Industrial Relations	Airfares	Wellington
18 October 2019	\$16.00	ERSG Industrial Relations	Airport Parking	New Plymouth
27/11/18 to 28/11/18	\$415.00	Workforce Directorate/ SSHW / SCC workshop	Airfares	Wellington
27/11/18 to 28/11/18	\$386.00	Workforce Directorate/ SSHW / SCC workshop	Hotel and meals	Wellington
27/11/18 to 28/11/18	\$126.30	Workforce Directorate/ SSHW / SCC workshop	Taxi x6	Wellington
27/11/18 to 28/11/2018	\$30.00	Workforce Directorate/ SSHW / SCC workshop	Airport Parking	New Plymouth
5/12/18 to 7/12/18	\$530.00	Midland Region - HealthShare, CE's and Chairs meetings / Midland Board Development Days	Airfares	Tauranga
5/12/18 to 7/12/18	\$69.30	Midland Region - HealthShare, CE's and Chairs meetings / Midland Board Development Days	Taxi x3	Tauranga
5/12/18 to 7/12/18	\$586.75	Midland Region - HealthShare, CE's and Chairs meetings / Midland Board Development Days	Hotel and meals	Tauranga
12/12/18 to 13/12/18	\$478.08	National CE meeting	Airfares	Wellington
12/12/18 to 13/12/18	\$269.10	National CE meeting	Hotel	Wellington
12/12/18 to 13/12/18	\$94.10	National CE meeting	Taxi x4	Wellington
25 January 2019	\$396.78	SSHW Governance	Airfares	Wellington
29/01/2019 to 30/1/19	\$624.01	ERSG Industrial Relations	Airfares	Wellington
29/01/2019 to 30/1/19	\$197.10	ERSG Industrial Relations	Hotel and meals	Wellington
29/01/2019 to 30/1/19	\$59.50	ERSG Industrial Relations	Taxi x3	Wellington
29/01/2019 to 30/1/19	\$16.00	ERSG Industrial Relations	Airport Parking	New Plymouth
31/1/19 to 1/2/19	\$253.44	Midland Region - HealthShare, CE's and Chairs meeting	Airfares	Rotorua
31/1/19 to 1/2/19	\$319.40	Midland Region - HealthShare, CE's and Chairs meeting	Hotel and meals	Rotorua
31/1/19 to 1/2/19	\$35.60	Midland Region - HealthShare, CE's and Chairs meeting	Taxi	Rotorua
31/1/19 to 1/2/19	\$16.00	Midland Region - HealthShare, CE's and Chairs meeting	Airport Parking	New Plymouth
12/2/19 to 14/2/19	\$436.80	ERSG Industrial Relations / National CE meeting	Airfares	Wellington
12/2/19 to 14/2/19	\$323.10	ERSG Industrial Relations / National CE meeting	Hotel and meals	Wellington
12/2/19 to 14/2/19	\$93.30	ERSG Industrial Relations / National CE meeting	Taxi x3	Wellington
12/2/19 to 14/2/19	\$44.00	National CE and workshop	Airport Parking	New Plymouth
22 February 2019	\$614.10	ERSG Industrial Relations / ERSG face to face	Airfares	Wellington
22 February 2019	\$16.00	ERSG Industrial Relations / ERSG face to face	Airport Parking	New Plymouth
4 March 2019	\$449.28	ERSG Industrial Relations	Airfares	Wellington
4 March 2019	\$16.00	ERSG Industrial Relations	Airport Parking	New Plymouth
13/3/19 to 14/3/19	\$450.00	Meeting with DG / National CE meeting	Airfares	Wellington
13/3/19 to 14/3/19	\$359.10	Meeting with DG / National CE meeting	Hotel and meals	Wellington
13/3/19 to 14/3/19	\$30.00	Meeting with DG / National CE meeting	Airport Parking	New Plymouth
2 April 2019	\$475.00	ERSG Related meeting (Review of TOR)	Airfares	Wellington
2 April 2019	\$78.60	ERSG Related meeting (Review of TOR)	Taxi x2	Wellington
2 April 2019	\$16.00	ERSG Industrial Relations	Airport Parking	New Plymouth
5 April 2019	\$650.89	Midland Region - HealthShare, CE's and Chairs meeting	Airfares	Tauranga
5 April 2019	\$73.60	Midland Region - HealthShare, CE's and Chairs meeting	Taxi x2	Tauranga
10/4/2019 to 11/4/2019	\$430.08	National CE/Chairs and National CE meetings	Airfares	Wellington
10/4/2019 to 11/4/2019	\$332.71	National CE/Chairs and National CE meetings	Hotel and meals	Wellington
10/4/2019 to 11/4/2019	\$37.50	National CE/Chairs and National CE meetings	Taxi x4	Wellington
29 April 2019	\$478.00	SSHW Governance Group	Airfares	Wellington
29 April 2019	\$80.20	SSHW Governance Group	Taxi	Wellington
29 April 2019	\$16.00	ERSG Industrial Relations	Airport Parking	New Plymouth
2/5/2019 to 9/5/2019	\$760.34	Celebrating Research Excellence 2019 Award / National CE meetings	Airfares	Auckland/Wellington
2/5/2019 to 9/5/2019	\$769.91	Celebrating Research Excellence 2019 Award / National CE meetings	Hotels and meals	Auckland/Wellington
2/5/2019 to 9/5/2019	\$132.30	Celebrating Research Excellence 2019 Award / National CE meetings	Taxi x4	Auckland/Wellington
2/5/2019 to 9/5/2019	\$42.00	Celebrating Research Excellence 2019 Award / National CE meetings	airport parking	New Plymouth
28 May 2019	\$564.00	ERSG Industrial Relations	Airfares	Wellington
28 May 2019	\$73.20	ERSG Industrial Relations	Taxi x 2	Wellington
28 May 2019	\$16.00	ERSG Industrial Relations	Airport Parking	New Plymouth

6/6/2019 to 7/6/2019	\$650.00	Midland Region - HealthShare, CE's and Chairs meeting	Airfares	Rotorua
6/6/2019 to 7/6/2019	\$251.21	Midland Region - HealthShare, CE's and Chairs meeting	Hotel and meals	Rotorua
6/6/2019 to 7/6/2019	\$12.00	Midland Region - HealthShare, CE's and Chairs meeting	Airport Parking	New Plymouth
13 June 2019	\$16.00	National CE meetings	Airport Parking	New Plymouth
13 June 2019	\$430.09	National CE meetings	Airfares	Wellington
20 June 2019	\$487.10	HRSA	Airfares	Wellington
20 June 2019	\$102.00	HRSA	Taxi x3	Wellington
20 June 2019	\$16.00	HRSA	Airport Parking	New Plymouth
28 June 2019	\$430.08	ERSG / MOH & TDHB Strategic conversation	Airfares	Wellington
28 June 2019	\$54.70	ERSG / MOH & TDHB Strategic conversation	Taxi x2	Wellington
Subtotal - domestic travel \$21,608.02 Check - there are no hidden rows with data Check - each entry provides sufficient information				

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
Subtotal - local travel \$0.00 Check - there are no hidden rows with data Check - each entry provides sufficient information				

Total travel expenses	\$23,446.41			
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Notes

* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Chief Executive Expense Disclosure

Organisation Name	Taranaki District Health Board
Chief Executive	Rosemary Clements
Disclosure period start	1 July 2018
Disclosure period end	30 June 2019
GST on costs	
Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
Total hospitality expenses	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Notes				

* Third parties include people and organisations external to the public service or statutory Crown entities.
 ** Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.
 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.
 Total cost will appear automatically once you put information in rows above.
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Chief Executive Expense Disclosure

Organisation Name	Taranaki District Health Board
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GST on costs	
Agency totals check	Data and totals on this worksheet checked and confirmed

All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)

Total other expenses	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes			

* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Chief Executive Gifts and Benefits Disclosure

Organisation Name	Taranaki District Health Board
Chief Executive	Rosemary Clements
Disclosure period start	1 July 2018
Disclosure period end	30 June 2019
GST on values	
Agency totals check	Data and totals on this worksheet checked and confirmed

Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)

Total count of gift/benefit entries:	Offered	0	Check - there are no hidden rows with data	Check - each entry provides sufficient information
	Accepted	0		
	Declined	0		

Notes

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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.

Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).

Include gifts and benefits that are declined.

Number of gifts/benefits will update automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).